

✓ 1985 CALENDAR CHECKLIST ✓

- Command SOP up-to-date and distributed?
- Maintenance facilities up to par? Enough space provided? (DA Pam 750-1)

PULL THIS SECTION OUT FOR A READY REFERENCE!

JANUARY 1985						
S	M	T	W	T	F	S
		1	2	3	4	5
		1	2	3	4	5
6	7	8	9	10	11	12
6	7	8	9	10	11	12
13	14	15	16	17	18	19
13	14	15	16	17	18	19
20	21	22	23	24	25	26
20	21	22	23	24	25	26
27	28	29	30	31		
27	28	29	30	31		

FEBRUARY 1985						
S	M	T	W	T	F	S
					1	2
					32	33
3	4	5	6	7	8	9
34	35	36	37	38	39	40
10	11	12	13	14	15	16
41	42	43	44	45	46	47
17	18	19	20	21	22	23
48	49	50	51	52	53	54
24	25	26	27	28		
55	56	57	58	59		

- Review DA Cir 750-84-5 for the Chief of Staff Maintenance Award.
- Encourage ideas and suggestions. (AR 672-20, Project SMART)



- Provide OJT, refresher and cross training as needed. (DA Pam 750-1)
- Put the right soldier in the right job. Match job assignment to MOS.

EMPHASIZE
A FEW GOOD
POINTS EACH
MONTH!

MARCH 1985

S	M	T	W	T	F	S
					1	2
					60	61
3	4	5	6	7	8	9
62	63	64	65	66	67	68
10	11	12	13	14	15	16
69	70	71	72	73	74	75
17	18	19	20	21	22	23
76	77	78	79	80	81	82
24	25	26	27	28	29	30
83	84	85	86	87	88	89
31						
90						

APRIL 1985

S	M	T	W	T	F	S
	1	2	3	4	5	6
	91	92	93	94	95	96
7	8	9	10	11	12	13
97	98	99	100	101	102	103
14	15	16	17	18	19	20
104	105	106	107	108	109	110
21	22	23	24	25	26	27
111	112	113	114	115	116	117
28	29	30				
118	119	120				

- SF 368's being sent in?
- Prescribed Load List (PLL) current? All authorized items on hand or on order? (AR 710-2, DA Pam 710-2-1, TM 38-L32-11)

- TM's up-to-date? Changes posted? (DA Pam 310-1)
- Allow enough time for maintenance. (DA Pam 750-1)

MAY 1985

S	M	T	W	T	F	S
			1	2	3	4
			121	122	123	124
5	6	7	8	9	10	11
125	126	127	128	129	130	131
12	13	14	15	16	17	18
132	133	134	135	136	137	138
19	20	21	22	23	24	25
139	140	141	142	143	144	145
26	27	28	29	30	31	
146	147	148	149	150	151	

- Emphasize PM. Make sure PMCS's are carried out. (AR 750-1, DA Pam 738-750, DA Pam 738-751)
- Recognize top performers with incentive awards. (AR 672-5-1)

JUNE 1985

S	M	T	W	T	F	S
						1
						152
2	3	4	5	6	7	8
153	154	155	156	157	158	159
9	10	11	12	13	14	15
160	161	162	163	164	165	166
16	17	18	19	20	21	22
167	168	169	170	171	172	173
23	24	25	26	27	28	29
174	175	176	177	178	179	180
30						
181						

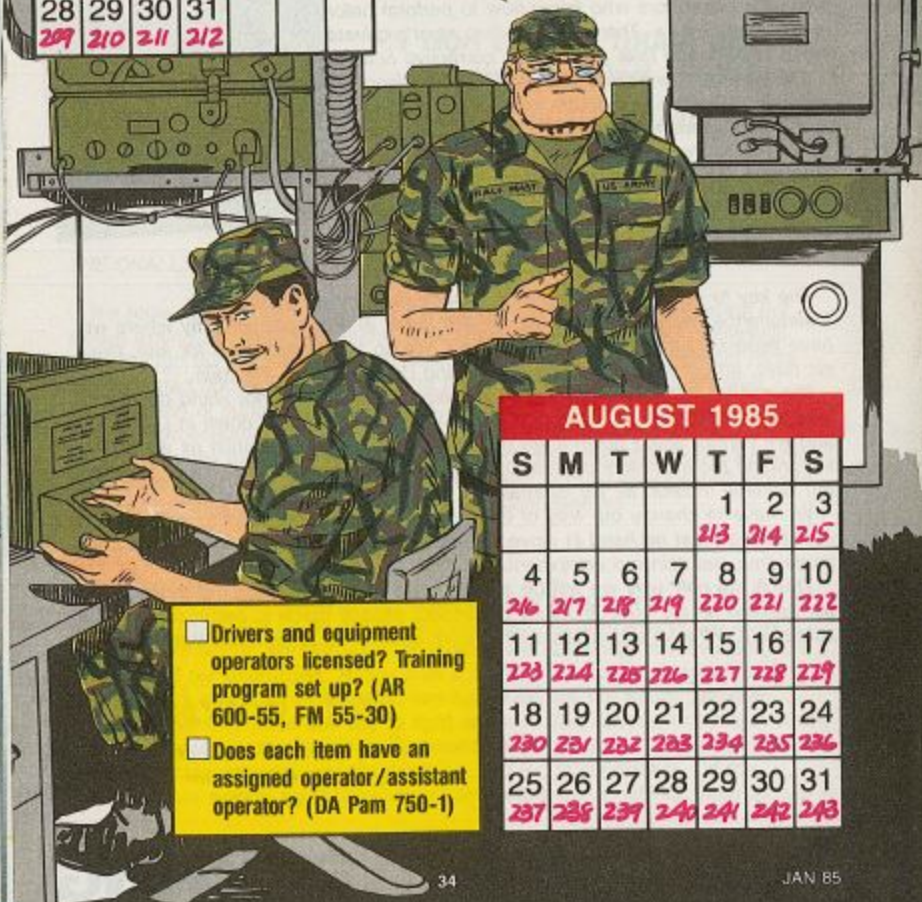


JULY 1985

S	M	T	W	T	F	S
	1	2	3	4	5	6
	182	183	184	185	186	187
7	8	9	10	11	12	13
188	189	190	191	192	193	194
14	15	16	17	18	19	20
195	196	197	198	199	200	201
21	22	23	24	25	26	27
202	203	204	205	206	207	208
28	29	30	31			
209	210	211	212			

- See that safety gear is available and used. (DA Pam 385-3)
- LAD's and MAIT personnel are there to help. Take advantage. (AR 700-4, AR 750-51)

THERE'S NO SUBSTITUTE FOR BEIN' ON THE SCENE!



AUGUST 1985

S	M	T	W	T	F	S
				1	2	3
				213	214	215
4	5	6	7	8	9	10
216	217	218	219	220	221	222
11	12	13	14	15	16	17
223	224	225	226	227	228	229
18	19	20	21	22	23	24
230	231	232	233	234	235	236
25	26	27	28	29	30	31
237	238	239	240	241	242	243

- Drivers and equipment operators licensed? Training program set up? (AR 600-55, FM 55-30)
- Does each item have an assigned operator/assistant operator? (DA Pam 750-1)

SEPTEMBER 1985

S	M	T	W	T	F	S
1	2	3	4	5	6	7
244	245	246	247	248	249	250
8	9	10	11	12	13	14
251	252	253	254	255	256	257
15	16	17	18	19	20	21
258	259	260	261	262	263	264
22	23	24	25	26	27	28
265	266	267	268	269	270	271
29	30					
272	273					

- Mechanics trained on care and use of hand tools? (TM 9-243)
- All authorized tools on hand and accounted for? (AR 710-2, AR 735-5)

- Got the latest AMDF and MCRL? DA Pam 310-1 current?
- Now's the time to update your pubs account and 12-R-Series forms. (DA Pam 310-10, DA Cir 310-84-3)

OCTOBER 1985

S	M	T	W	T	F	S
		1	2	3	4	5
		274	275	276	277	278
6	7	8	9	10	11	12
279	280	281	282	283	284	285
13	14	15	16	17	18	19
286	287	288	289	290	291	292
20	21	22	23	24	25	26
293	294	295	296	297	298	299
27	28	29	30	31		
300	301	302	303	304		



Maintain
Maintenance
Motivation
and
Momentum

- Make sure TMDE gets used, and calibrated on schedule. (TB 43-180)
- Equipment records complete and current? (DA Pam 738-750, DA Pam 738-751)

NOVEMBER 1985						
S	M	T	W	T	F	S
					1	2
					305	306
3	4	5	6	7	8	9
307	308	309	310	311	312	313
10	11	12	13	14	15	16
314	315	316	317	318	319	320
17	18	19	20	21	22	23
321	322	323	324	325	326	327
24	25	26	27	28	29	30
328	329	330	331	332	333	334

- Eliminate parts-hoarding. Turn in extras. (AR 710-2, DA Pam 710-2-1, TM 38-L32-11)
- Make sure AOAP sampling is done on schedule. (AR 750-22, TB 43-0210, TB 43-0106)

DECEMBER 1985						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
335	336	337	338	339	340	341
8	9	10	11	12	13	14
342	343	344	345	346	347	348
15	16	17	18	19	20	21
349	350	351	352	353	354	355
22	23	24	25	26	27	28
356	357	358	359	360	361	362
29	30	31				
363	364	365				